

METHOW VALLEY IRRIGATION DISTRICT
- SPECIAL MEETING
November 19, 2024
Twisp, Washington

MINUTES

Director Zahn called the special meeting of the MVID to order at 6:02 p.m. Present were directors Chris Zahn, Mark Edson, and Deanna Melton and secretary Sandra Strieby. Others present are listed on the sign-in sheet on file in the district office.

The meeting posting listed the purpose of the special meeting as: "to discuss and take action related to hiring a new secretary for the district."

Discussion and action related to hiring a new secretary for the district: following discussion, director Zahn moved to authorize Deanna Melton to offer the position of MVID secretary to Amy Grennell under the terms agreed to during the discussion and to authorize the current secretary to complete hiring paperwork and begin training the new secretary if the offer is accepted. Director Edson seconded; the motion carried.

The terms agreed to are as follows:

- The secretary will be paid a salary of \$2,391.52/month for 80 hours' work/month
- The secretary will be paid office rent of \$225/month
- MVID will provide a laptop for the secretary. The secretary will be responsible for providing a phone and phone service
- Start date will be December 1, 2024

The secretary presented Resolution 24.09 to adopt terms of employment for the secretary for December, 2024. Director Zahn moved to accept the resolution. Director Edson seconded; the motion carried.

The secretary presented a proposal to provide training and support services to the district as an independent contractor. Following discussion, director Melton moved to accept the proposal. Director Zahn seconded; the motion carried.

Director Zahn adjourned the meeting at 7:17 p.m.

Passed and approved this 9th day of December, 2024.

ATTEST:


Secretary


Director

Director


Director