

**METHOW VALLEY IRRIGATION DISTRICT  
REGULAR MEETING  
November 11, 2024  
Twisp, Washington  
MINUTES**

Director Zahn called the meeting to order at 5:22 p.m. Present were directors Chris Zahn, Mark Edson, and Deanna Melton, secretary Sandra Strieby, Luke Hutson, and Amy Grennell.

Agenda review: No changes to the agenda were requested.

Minutes—October 14, 2024 equalization and regular board meetings: Director Melton moved to accept the minutes as written. Director Zahn seconded; motion carried.

Treasurer's report: The secretary presented the treasurer's report for the month ending October 31, 2024. The ending balance in the General Expense fund was \$23,368.63. The ending balance in the General Investment fund was \$375,106.79.

Vouchers: The secretary presented payroll voucher claims 11.11.24\_01 through 11.11.24\_03 in the amount of \$6,311.37 and vendor voucher claims 11.11.24\_04 through 11.11.24\_11 in the amount of \$5,442.22. Following review of the claims, director Zahn moved to approve the voucher requests. Director Melton seconded. The motion carried with two directors voting for and one against.

Declaration of Chris Zahn as director, Position 1, for the term of 1 year, and Declaration of Mark Edson as director, Position 3, for the term of 3 years; both terms to begin January 7, 2025:

Declarations of candidacy for Positions 1, 2, and 3 on the MVID's Board of Directors were solicited in accordance with RCW 87.03.075. Chris Zahn submitted a qualifying petition for Position 1 prior to 5:00 p.m. on November 4<sup>th</sup> and is eligible to continue in the position.

Mark Edson submitted a qualifying petition for Position 3 prior to 5:00 p.m. on November 4<sup>th</sup> and will continue in the position.

Deanna Melton and Luke Hutson submitted qualifying petitions for Position 2 prior to 5:00 p.m. on November 4<sup>th</sup>. Director Zahn stated that he intends to resign from his position at the end of his current term. Following discussion, the directors agreed to recommend Mr. Hutson for appointment to Position 1. Mr. Hutson withdrew from the Position 2 race. Deanna Melton will continue in Position 2.

Director Edson moved to declare Chris Zahn as Director, Position 1 for the term of one year; Deanna Melton as Director, Position 2, for the term of two years; and Mark Edson as Director, Position 3, for the term of three years beginning January 7<sup>th</sup>, 2025. Director Melton seconded; the motion carried. The secretary presented certificates to directors Zahn and Edson.

Election preparation: No election will be required.

Headgates access. The directors discussed director Edson's request for headgates access and the possibility of discontinuing appointment of a maintenance director. Director Edson considers the access request moot for this year. No action was taken.

Small works policy and procedures. The secretary reported that attorney Natalie Kuehler has reviewed the small works policy and procedures drafted earlier this year and believes it complies with current requirements. The directors asked the secretary to re-send the document and draft a resolution for consideration next month.

Fish bypass project. Prior to the meeting, the secretary sent an update provided by Brian Fisher of MSRF. The directors discussed the estimated cost—the funds will come from the district's investment account.

Secretary hiring and training: Amy Grennell has expressed interest in assuming the position of district secretary. The directors discussed the position and the possibility of out-sourcing some or all of the financial duties, agreeing that out-sourcing payroll makes sense. Ms. Grennell and the secretary will spend an hour or so reviewing the secretary's duties. The secretary will compile a list of duties and will prepare a proposal to provide training and support after the end of November.

Reports, updates, and questions: Steve Wilson has asked about replacing the access gate that he uses for winter work at the headgates. Following discussion, the directors asked the secretary to ask the watermaster to find new attachment points and re-hang the gate as high as possible (for maximum clearance) using thru-bolts. The directors thought that Steve could help.

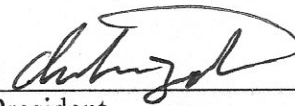
Member concerns: no member concerns were presented.

Director Zahn adjourned the meeting at 8:08 p.m.

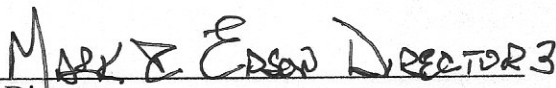
Passed and approved this 9<sup>th</sup> day of December, 2024.

ATTEST:

  
Secretary

  
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President

\_\_\_\_\_  
Director

  
\_\_\_\_\_  
Director

